

Guide to the Nicholas J. Falco Papers

CMS.083

Finding aid prepared by Finding aid prepared by Nicholas J. Falco

This finding aid was produced using the Archivists' Toolkit

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Describing Archives: A Content Standard

Center for Migration Studies
November 1988

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Summary Information

Repository	Center for Migration Studies
Creator	Falco, Nicholas J., 1929-
Title	Nicholas J. Falco Papers
Date [inclusive]	1938-1985
Extent	1.5 Linear feet in four boxes.
Language	English
Language of Materials note	The collection is in English.
Abstract	CMS 083 comprises the papers of Nicholas J. Falco, Bronxite, archivist, and book reviewer and editor of the Italo-American Times, published between the late 1960s and 1979-1980.

Preferred Citation note

Center for Migration Studies of New York, Nicholas J. Falco Papers (CMS 083); Box; Folder

Biographical/Historical note

Born in East Harlem in 1929, Nicholas J. Falco moved to Mott Haven with his family when he was a youngster, and he remained there. By profession he was an archivist; it was he who explained the process to the staff at the Center for Migration Studies, specifically, to Maria Del Giudice and her husband Richard. From the late 1960s to 1980 he was also associated with the Bronx Italo-American Times as a book reviewer and editor.

Scope and Contents note

CMS 083 documents, via correspondence, newspaper clippings and photographs, the professional and volunteer careers of Italian-American Bronxite Nicholas J. Falco, born in East Harlem in 1929 and raised in Mott Haven. By profession Falco was an archivist, perhaps the first Italian American to work in the New York City Municipal Archives, and Series III documents his efforts to publish a compilation of articles from the the Society of American Archives quarterly *American Archivist*.

The other two Series document his passion for Italian-American history and community. In the Italian-American History Research Series, he collected clippings he found interesting or hoped to save for another project. in the Italian-American Times Series, he saved the materials he generated as a book reviewer and, from 1971 to 1972 the editor, of the Bronx Italo-American Times.

Arrangement note

CMS 083 is divided into three Series:

Series I: *The Italo-American Times*

Subseries A: General Correspondence

Subseries B: Correspondence with Staff

Subseries C: Subject Files

Subseries D: Photographs

Subseries E: Miscellaneous Documents.

Series II: Italian-American History Research

Series III: Archival Career

Administrative Information

Publication Information

Center for Migration Studies November 1988

Revision Description

Edited by Mary Brown for DACS compliance. July 2014

Conditions Governing Access note

Opened to researchers by appointment.

Conditions Governing Use note

Copyright is owned by the Center for Migration Studies. Permission to publish materials must be requested before use.

Immediate Source of Acquisition note

Gift of Nicholas J. Falco.

Processing Information note

In 2014, this collection was entered into the Archivists' Toolkit in compliance with DACS and folder descriptions were simplified from the original print finding aid. (The original finding aid is available in print upon request). Folder titles in the container list online may vary from the the physical folder titles.

Related Materials

Related Archival Materials note

Samples of Nicholas J. Falco's archival work are scattered throughout the collections.

Controlled Access Headings

Corporate Name(s)

- Society of American Archivists.

Geographic Name(s)

- Bronx (New York, N.Y.) |x History |y 20th Century

Subject(s)

- Italian American newspapers
- Italian Americans |z New York (State) |z New York |x newspapers

Other Finding Aids note

The original inventory is available in print upon request.

Collection Inventory

Series I: *Italo-American Times* 1971-1972

Scope and Contents note

The *Italo-American Times* Series documents Falco's work with this periodical. When the newspaper launched in the late 1960s he joined it as a book-review editor. From 1970 to 1976 he was the editor, then referred back to book reviewer. The collection comprises internal and external correspondence, a file of ideas considered for articles, a file of photographs, and published ephemera.

Subseries A: General Correspondence 1971-1977

Box

Folder

1

1

Scope and Contents note

Half of the correspondence is for the year 1972. Correspondents include subscribers, interested individuals, heads of Italian organizations, and others. Most of the letters sent by Falco are in draft form.

Subseries B: Correspondence with staff 1972

Box

Folder

1

2

Scope and Contents note

A small series documenting correspondence with staff of the newspaper.

Subseries C: Subject Files undated

Scope and Contents note

These files were essentially created to keep track of ideas for possible articles.

Subseries C: Subject Files

	Box	Folder
Art Gallery	2	3
Associations and Clubs	2	4
Book Excerpts of Italian Interest	2	5
Focolare Movement	2	6
Ideas	2	7
Italian-American Coalition of New York	2	8
Miscellaneous Newspaper and Magazine Clips	2	9
Perspectives and Polish American Historical Association Bulletin	2	10
Politics	2	11
Salesians of Don Bosco	2	12
Sample Corrections	2	13
Schools	2	14
Vital Statistics: letterhead, rate sheets, sample issue giving some word counts, etc.	2	15

Subseries D: Photographs

Who's Who: clips of potential interviews with Italian Americans in the news	2	16
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Subseries D: Photographs undated**Box****Folder**

2

17

Scope and Contents note

About 100 photographs (divided into portraits and groups) of Italian-American individuals and events of interest.

Subseries E: Miscellaneous Documents**Box****Folder**

2

18

Scope and Contents note

Copies of some newsletters, press releases or newsletters received by the paper from various organizations, samples of lay-out page worksheets; a few work papers; and an appointment book used as a telephone listing.

Series II: Italian-American History Research 1984-1985**Box**

3

Scope and Contents note

Also Falco was interested in Italian-American history throughout his adult life, this Series is richest in the years 1984 and 1985. It consists of several hundred newspaper clippings and a set of index cards on which Falco noted important dates in Italian-American history, drafting a calendar he never completed.

Series III: Archival Career 1938-1977**Box**

4

Scope and Contents note

As a professional librarian and archivist, Falco belonged to the Society of American Archivists, received its quarterly, American Archivist, and, in the mid 1970s, drafted an

Series III: Archival Career

anthology of the quarterly articles from 1938 to 1972. The Society of American Archivists rejected the manuscript, and returned it to Falco in 1977.